

STAFF CHARACTER CERTIFICATE FORMAT

To Whom It May Concern

This is to certify that **Mr./Ms. [Employee Name], [Designation – PGT/TGT/PRT/etc.]**, has been serving at **Sambhota Tibetan School, [School Name]** since **[DD/MM/YYYY]**.

During his/her tenure with the school, he/she has maintained good moral character. To the best of our knowledge, no adverse record affecting his/her character has come to our notice during his/her service with this school.

This certificate is issued at the request of Mr./Ms. [Employee Name] for **[purpose, e.g., employment, higher studies, official documentation, etc.]**.

Should you require any further verification, please feel free to contact the undersigned.

Sincerely,

Principal/Headmaster/Headmistress

Sambhota Tibetan School, [School Name]

(Official Seal)

Place: [E.g. Mussoorie]

Date: [DD/MM/YYYY]