SAMBHOTA TIBETAN SCHOOLS SOCIETY

(Registered Under Societies Registration Act XXI of 1860 /R.No.S-E/403)

(Department of Education, CTA Dharamsala)

AGENDA
OF
11th MEETING OF THE GOVERNING BODY

SAMBHOTA TIBETAN SCHOOLS SOCIETY (STSS)

DATE: 20.08.2025
TIME: 10:00 AM

VENUE

Conference Hall
Library of Tibetan Works and Archives
Gangchen Kyishong, Dharamsala-176215 (HP)

SAMBHOTA TIBETAN SCHOOLS SOCIETY (STSS)

11th Meeting of the Governing Body

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SAMBHOTA TIBETAN SCHOOLS SOCIETY(STSS)

Agendas for the 11th Governing Body Meeting of the Society

ITEM No. 1 **To welcome the Honourable GB members to the 11th GB meeting of the Society by the Honourable Chairperson, Madam Tharlam Dolma Changra, Kalon for Education, DoE, CTA.**

The updated list of the Honourable Governing Body members.

Annexure - 1

ITEM No. 2 **To confirm the minutes of the 10th Governing Body meeting of STSS held on 12.12.2024 at the Bureau Office, Lajpat Nagar, Delhi.**

The minutes of the 10th Governing Body meeting of STSS, held on December 12, 2024, were circulated to all members. No comments have been received. Therefore, the Hon'ble GB members are kindly requested to confirm the meeting minutes. ***Annexure - 2***

ITEM No. 3 **To note the action taken report on the resolutions of the 10th GB meeting.**

The action taken report on the resolutions of the 10th Governing Body meeting convened on December 12, 2024, at Bureau Office, Lajpat Nagar, Delhi, is included in Annexure IV for the kind perusal and approval of the Hon'ble GB members. ***Annexure - 3***

ITEM No. 4 **To consider and approve the resignation of Mr. Tenzin choklang, GB member.**

Mr. Tenzin Choklang, General Secretary of Tibetan Homes Foundation, Mussoorie (Uttarakhand), has served as an esteemed member of the Governing Body of STSS. Following his recent retirement from Tibetan Homes Foundation, Mr. Choklang has tendered his resignation from the Governing Body membership. His formal resignation letter is enclosed as Annexure – 4 for reference.

The Hon'ble GB members may kindly consider and approve the resignation of Mr. Tenzin Choklang from the GB membership. Kindly provide guidance regarding the appointment of a suitable replacement for the vacated position.

Annexure - 4

ITEM No. 5 **To consider and approve the Annual Accounts Report of the Society for the FY 2024-25.**

As per the terms of MoE, Department of School Education and Literacy, Govt. of India vide its letter no: F.No. 4-3/2002-UT-2/Sch.3 dated 25th May, 2021 the provisional Annual Accounts Report for the FY 2024-25 of the Society are

submitted and presented with the web link address (https://sambhota.org/stss-gb-meeting/) for the kind perusal and approval of the Hon'ble GB members.

ITEM No. 6 **To consider the Annual Academic Report of the Society for the academic year 2024-25.**

As per the terms of MoE, Department of School Education and Literacy, Govt. of India vide its letter no: F.No. 4-3/2002-UT-2/Sch.3 dated 25th May, 2021 the Annual Academic Report for the academic year 2024-25 of the Society as e-book is submitted and presented with a web link address (https://sambhota.org/stss-gb-meeting/) for the kind consideration and approval of the Hon'ble GB members.

ITEM NO. 7 **To consider and approve the implementation of payment of retirement and death Gratuity to eligible employees transferred from erstwhile CTSA to STSS under NPS.**

With reference to the OM No. 15-2/2022-TC dated 16.12.2022 (Ministry of Education) – **"**The Ministry of Education has examined the issue regarding the payment of Gratuity to the employees covered under the New Pension Scheme (NPS) in the Autonomous Bodies/Organizations under the Ministry of Education (MoE) in consultation with the Ministry of Finance (Dept. of Expenditure) and the Ministry of Labour & Employment (MoL&E) and this ministry asked all the Bureaus in both departments of the Ministry of Education to direct the Autonomous Bodies/Organizations under their administrative control to take appropriate action accordingly, in view of the above OMs**".**

In line with the above direction, it is brought to the kind attention of the Hon'ble Governing Body that the STSS currently has 26 staff members under the NPS. Their status is as follows:

1. Active: 22
2. Deceased: 01
3. Resigned: 02
4. Voluntary Retirement Scheme (VRS): 01

It is pertinent to note that NPS employees who fall under the categories of deceased, resigned and VRS have not received any retirement or death gratuity benefits to date.

The Hon'ble GB members are kindly requested to consider and approve to implement the payment of retirement and death gratuity to all eligible employees under the NPS scheme, as per the provisions laid down in OM No. 15-2/2022-TC dated 16.12.2022.

ITEM No. 8 **To consider and approve for exemption from mandatory procurement through GeM Portal under GFR Rule 149 due to non-availability of Government Domain ID.**

As per General Financial Rules (GFR)-Rules No-149, all purchases under the CCA funds must be made exclusively through the Government e-Market place (GeM) portal. However, STSS has been unable to comply with this mandate due to the inaccessibility of a Government domain ID, which is essential for registering on the GeM portal. This has resulted in audit observations by the Auditor General (Central) against STS for non-compliance with the GFR rules. Despite efforts of STSS to obtain the required domain ID for GeM registration, the issue remains unresolved.

The Hon'ble GB members are kindly requested to consider and approve an exemption for STSS and its schools from the requirement of procuring through GeM, until such time as the institution is able to secure a Government domain ID and successfully register on the GeM portal.

ITEM No. 9 **To Inform the Hon'ble GB members regarding the Internal Audit System of STSS.**

The STSS would like to apprise the Hon'ble Governing Body members of the current internal audit practices followed by the Society as under:

Current Internal Audit Mechanism in STSS:

1. Internal Audit officer(STSS): Provides routine guidance and support to all STSS-run schools. Conducts field visits to schools as and when necessary.
2. **M/s Rana Associates (Chartered Accountant Firm):** Conducts an annual internal audit of all STSS schools.The firm has been rendering this service for several years.
3. **Office of the Auditor General, CTA:** Also conducts annual audits of all STSS schools.
4. **CAG/AG (Central) Audit:** Since 2023, schools transferred from the erstwhile CTSA are also subject to audits by the concerned regional Accountant General (Central).

The Hon'ble GB members are requested to kindly guide the Society in this regard.

ITEM No. 10 **Any other item with the permission of the Chairperson.**

Annexure - 1

Updated List of Hon'ble Governing Body Members of the Society

S.No.	Name	GB Portfolio	Address	Remark
1	Madam Tharlam Dolma Changra	Chairperson	Kalon(minister) for Education Department of Education CTA, Dharamshala (HP)	Ex-officio
2	Mr. Jigmey Namgyal	Vice Chairperson	Secretary DoE, CTA, Dharamshala (HP)	Ex-officio
3	Mr. Satya Narain Gulia	Member	Joint Commissioner (Fin.) Kendriya Vidyalaya Sangathan (HQ), New Delhi	KVS Representative
4	Mr. Jigme Jungney	Member	The Representative, Bureau Office of H.H.The Dalai Lama, Lajpat Nagar, New Delhi	Nominated
5	Ven. Geshe Lhakdor	Member	Director Library of Tibetan Works and Archives, Dharamshala (HP)	Nominated
6	Mr. Sonam Sichoe	Member	President Tibetan Children's Village TCV Head Office, Dharamshala (HP)	Ex-officio
7	Mr. Tsering Dhondup	Member Secretary	Director STSS, Dharamshala	Ex-officio

SAMBHOTA TIBETAN SCHOOLS SOCIETY(STSS)

Minutes of the 10th Meeting of the Governing Body of STSS held on 12.12.2024 at the Bureau Office, Lajpat Nagar, Delhi

Item No.1 To welcome the Honourable GB members to the 10th GB meeting of the Society by the Honourable Chairperson, Madam Tharlam Dolma Changra, Kalon for Education, DoE, CTA.

The updated list of the Honourable Governing Body members

Resolution: The Hon'ble Chairperson of the Society, Madam Tharlam Dolma Changra, Kalon for Education, DoE, CTA, kindly proposed the welcome address to all the Hon'ble GB members to the 9th GB meeting of the Society.

Item No. 2 To welcome the new GB member Mr. Jigmey Jungney, Representative, Bureau of H.H. the Dalai Lama, Delhi.

As per the file circulation letter F.No.E-20/STSS/2024-25 dated 25.10.2024 regarding the appointment of Mr. Jigmey Jungney, Representative, Bureau of H.H the Dalai Lama, Delhi, as a new member of the STSS Governing Body instead of the Secretary, Mr Dhondup Gyalpo, no comments were received. Therefore, the Hon'ble GB members have considered and approved the appointment.

The Hon'ble GB members are kindly requested to welcome the new Hon'ble GB member.

Resolution: The Hon'ble Chairperson of the society, Madam Tharlam Dolma Changra, Kalon for Education, DoE, CTA has kindly welcomed Mr. Jigmey Jungney,Representative, Bureau of H.H the Dalai Lama, as a new member of the STSS Governing Body offering a traditional khatak.

ITEM No. 3 To confirm minutes of the 9th Governing Body meeting of STSS held on 20.06.2024 at STS Mussoorie, UK.

The minutes of the 9th Governing Body meeting of STSS held on June 20, 2024 have been circulated to all members. No comments were received . Therefore, the Hon'ble GB members are kindly requested to confirm the meeting minutes.

Resolution: The Hon'ble GB members have kindly considered and approved the minutes of the 9th GB meeting of STSS held on 20.06.2024.

ITEM No. 4 To consider and approve the STSS Annual Budget for the financial year 2025-26.

The STSS Annual Budget/grants sanctioned by MoE, GoI for the financial year 2025-26 is Rs. 65.43,78,179 Cr. out of which Rs. 46.93,78,179 Crore for expenses of STSS and Rs. 18.50 Crore will be retained by KVS as pensions for the staff who retired during the erstwhile CTSA administration.
The Hon'ble GB members are kindly requested to consider and approve this budget.

Resolution: The Hon'ble GB members have kindly considered and approved the STSS Annual Budget/grants sanctioned by MoE, GoI for the financial year 2025-26 a sum of Rs. 65,4378,179 Cr. out of which Rs. 46.93,78,179 Crore for expenses of STSS and Rs. 18.50 Cr. to be retained by KVS as pensions for the staff who retired during the erstwhile CTSA administration.

ITEM No. 5 To note the action taken report on the resolutions of the 9th GB meeting.

The action taken report on the resolutions of the 9th GB meeting convened on June 20, 2024, at STS Mussoorie, UK, is included in Annexure IV for the kind perusal and approval of the Hon'ble GB members.

Resolution: The Hon'ble GB members have kindly considered and approved the action taken report on the resolutions of the 9th GB meeting with the following decisions and comments.

1. Replacement of GB member Late Shr. S.P.Dutta.

   Decisions/Comments: Continue efforts to identify and appoint suitable replacements.

2. Registration on NSDL Portal for 26 erstwhile CTSA transferred regular staff under NPS category. KVS HQ has sent over 10 letters to the Ministry of Education (MoE), SE & L. Still, no response has been received so far regarding permission of registration under the corporate model.

   Decisions/Comments: It was decided to continue pursuing this matter further. DoE, CTA will also approach the Ministry to update the NPS status to the concerned staff.

3. Submission of CA-Certified Annual Accounts Report for FY 2023-24.

   Decisions/Comments: STSS was advised to include the balance sheet of the schools in the annual accounts report. The accountants of STSS HQ shall receive in-person guidance at KVS HQ to ensure compliance.

4. Following the 9th GB resolution, the in-service contractual staff of erstwhile CTSA transferred schools shall be recruited to regular positions phase-wise starting in 2025. The detailed recruitment process with financial implications are placed in Annexure-B for the kind consideration and approval of the Hon'ble GB members.

Decisions/Comments: The Hon'ble GB members recommended for the recruitment of staff (Teaching/Non-Teaching) with a set of recruitment rules duly approved by the Ministry of Education, SE&L, Govt. of India.

ITEM No. 6 To consider and approve the execution and follow-up procedures of the action taken report on resolution No.8 of the 9th GB meeting for the regularization of in-service contractual staff.

Resolution: The Hon'ble GB members unanimously passed a Resolution 'Recommended for the recruitment of Regular Teaching/Non-Teaching staff by following a set of Recruitment Rules duly approved by the Ministry of Education, SE&L, Govt. of India.

ITEM No.7 Any other item with the permission of the Chair.

With the kind permission of the Chairperson, the following matters were raised and discussed and resolved accordingly.

1. **Release of funds for capital assets:**
   STSS informed the Hon'ble GB members that funds for capital assets have not been released despite repeated requests. KVS has assured that the Capital Assets funds of Rs. One Crore as reflected in the STSS Annual Budget Estimation (2024-25) will be released on time.

2. **Procurement of GeM:**
   STSS informed the Hon'ble GB members that registering the society on the GeM portal has been challenging. However, STSS has been following the GFR-2017 and other relevant rules in all its financial transactions. The books of account are being audited by the auditors of CTA and CAG.

Concluding remarks of the Hon'ble Chairperson:

1) It was clearly pointed out that the Annual Budget Estimation of STSS HQ is submitted to KVS HQ for onward submission to the Govt. of India. Therefore, a request was made to the KVS HQ to send a copy of the approved Annual Budget/Grants from the Govt. of India to STSS HQ immediately after the approval. This will enable them to plan accordingly and utilize the grants as per the sanction within the financial year. A copy of the same may also be shared with the Department of Education, CTA.
2) It was also requested that KVS HQ issue strict instructions to its Regional Offices and KVS schools not to intervene or involve themselves in any matters related to STSS schools in the states. Any matters related to STSS are to be dealt with exclusively between KVS HQ and STSS HQ, the regional KVS has absolutely no involvement in such matters.
3) A request was made to the KVS HQ to provide a detailed status of the land and building based on the original documents available at KVS HQ/CTSA cell. Accordingly, the proceedings for the land title transfer and subsequent lease deed process can be initiated.
4) Herbertpur Lease Deed: The Hon'ble Chairperson informed the members about the delay in the Herbertpur Lease Deed from the Special Frontier Force (SFF) side and its implications

for the CBSE affiliation renewal, which is due in 2025. The DoE/STSS has expressed its openness to consider any intentions or plans proposed by the SFF regarding the Herbertpur case. Additionally, KVS has agreed to intervene in resolving this issue with the SFF, if needed.

Annexure - 3

Action taken report on the decision taken in the 10th GB meeting of the Society conducted on 12.12.2024 at the Bureau Office of His Holiness the Dalai Lama, Lajpat Nagar, Delhi

Item	Agenda	Decision	Action Taken
1	To welcome the Hon'ble GB members to the 10th GB meeting of the Society.	The Hon'ble Chairperson of the Society, Madam Tharlam Dolma Chagra, Kalon of Education, DoE, CTA has kindly proposed a welcome address.	Action not required.
2	To welcome the new GB member Mr. Jigme Jungney, Representative, Bureau of His Holiness the Dalai Lama, Delhi.	The Hon'ble Chairperson of the Society, kindly welcomed Mr. Jigme Jungney, Representative, Bureau of His Holiness the Dalai Lama, Delhi, as a new member of the STSS Governing Body.	Action not required.
3	To confirm the minutes of the 9th GB meeting held on 20.06.2024 at STS Mussoorie, UK.	The Hon'ble GB members kindly considered and approved the minutes of the 9th GB meeting.	Action not required.
4	To consider and approve the STSS Annual Budget for the FY 2025-26.	The Hon'ble GB members have kindly considered and approved the STSS Annual Budget/Grants sanctioned by MoE, GoI for the FY 2025-26.	Implemented as per the approval.
5	To note the action taken report on the resolution of the 9th GB meeting.	The Hon'ble GB members have kindly considered and approved the action taken report on the resolutions of the 9th GB meeting.	Action not required.
6	To consider and approve the execution and follow-up procedures of the action taken report on resolution No. 8 of the 9th GB meeting for the regularization of in-service contractual staff.	The Hon'ble GB members unanimously passed a resolution *"Recommended for the recruitment rules duly approved by the MoE, SE & L, Government of India."*	Implemented as per the approval.

7	Any other item with the permission of the Chair.	**1. Release of funds for capital assets:** STSS informed the Hon'ble GB members that funds for capital assets have not been released despite repeated requests. KVS has assured that the Capital Assets funds of Rs. One Crore as reflected in the STSS Annual Budget Estimation (2024-25) will be released on time. **2. Procurement of GeM:** STSS informed the Hon'ble GB members that registering the society on the GeM portal has been challenging. However, STSS has been following the GFR-2017 and other relevant rules in all its financial transactions. The books of account are being audited by the auditors of CTA and CAG.	**1.** STSS has received the CCA funds of Rs.1 Cr. and has implemented the same. **2.** STSS has pursued to procure Government Domain ID through verbal and written request to KVS HQ.

Annexure - 4

Resignation of Mr. Tenzin Choklang from the Governing Body Membership

To
The Chairperson
Governing Body
Sambhota Tibetan School Society
Himachal Pradesh

Subject: Resignation from Governing Membership.

Respected Madam,

As you are aware that I am retiring from my service here at Tibetan Homes Foundation. I am putting up this application of resignation as a member of Governing Body as required by the Law of society. I have thoroughly enjoyed my engagement in exercising my duties as a Governing Body member and I sincerely Thank the Chairperson and other members for their support and contribution.

I extend my best wishes to the Sambhota Tibetan School Society.

Thanking you
Yours sincerely
Tenzin Choklang (Mr.)